



101 Best Resumes for Grads

Jay A. Block

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The ultimate resume and job-hunting guide for recent grads

Written by the bestselling career author team of Jay Block and Mike Betrus, this book helps graduates parlay their diplomas into their all-important, first real jobs. Unlike most other resume guides, *101 Best Resumes for Grads* assumes no prior work history or job experience, making it the ideal choice for grads in the 18- to 24-year-old age bracket. Yet, it also offers invaluable advice and guidance for the growing population of older grads, including those who returned to school in midlife in order to pursue new careers, and women returning to the workforce after raising a family.

Includes:

- Resumes for more than 50 areas of specialization
- Job-hunting strategies, from networking to job-hunting etiquette
- Online job search tips, including formatting resumes for online posting, using job databases, and more

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